

SUGARLAND RUN HOME OWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
May 4, 2016

CALL TO ORDER

The regular meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on May 4, 2016 at 7:31 p.m. in the Community Center. Jimmy O'Connor presided. It was noted that a quorum was present.

Present:

Jimmy O'Connor, President
Diane Bayless, Vice President
Kevin McKernin, Secretary
Raed Muslimani, Treasurer (Left early)
Jim Carlson, Director
Karl Acorda, Director
Jorge Frapiccini, Director
Daria Collins, Recording Secretary

Absent: Gabriela Garza, Sequoia Management

APPROVAL OF AGENDA

Diane Bayless **MOVED** that the agenda be approved as amended. Jorge Frapiccini **SECONDED** the motion and it **PASSED 7 FOR, 0 ABSENT**.

APPROVAL OF MINUTES

Kevin McKernin **MOVED** that the minutes for April 20, 2016 be approved as written. Jim Carlson **SECONDED** the motion and it **PASSED 7 FOR, 0 ABSENT**.

RESIDENT FORUM

None.

COMMUNITY RESOURCE OFFICER REPORT

Deputy Jamie Holben announced that he would be the new Community Resource Officer for Sugarland Run.

DIRECTOR'S REPORT

Jimmy O'Connor informed the board that on May 12, 2016 at 11 A.M. Construction Insight would be on sight to discuss the garage renovation.

He also informed the board that he was discussing dates for the Investigate Dig for the parking lot with the contractor.

Jimmy informed the board that there was work being done to the alarm system in the Community Center due to communications issues.

MANAGER'S REPORT

*The board was informed that the office bought a desktop scanner in order to start digitizing the office files.

OLD BUSINESS

The community survey was further discussed and the changes suggested by the board members were being handled by Interactive Focus.

It was discussed that the community survey will be marketed through the newsletter, website, Facebook, and the marquee boards around Sugarland Run.

The two vacancies on the board were discussed and two homeowners, Arnaldo Irizarry and Rebecca Thomas attended the meeting to talk with the board about joining.

The board decided to appoint Arnaldo Irizarry and Rebecca Thomas to the Board of Directors to fill the vacancies.

The use of the pool by Snow Swimming was discussed again and it was decided that they will be able to use the pool for the 2016 Season, but this will be the last year.

NEW BUSINESS

Kevin McKernin **MOVED** to approve the proposal from Clean Office Inc, for office cleaning at the rate of \$370 per month. Jim Carlson **SECONDED** the motion and it **PASSED 7 FOR, 0 ABSENT**.

Kevin McKernin **MOVED** to approve the proposal from Premier Landscaping to remove trees at 3 Homestead Rd and 11 Brookfield Circle for \$690. Karl Acorda **SECONDED** the motion and it **PASSED 7 FOR, 0 ABSENT**.

A new postage meter for the office was discussed and board allowed the office staff to lease the new equipment. No change in price for new lease.

A new pest control company was discussed and the board allowed the office to approve the contract.

ANNOUNCEMENT OF NEXT MEETING:

May 18, 2016 7:30 P.M.

EXECUTIVE SESSION

Jim Carlson **MOVED** to go into executive session to discuss legal matters at 8:33 P.M. Karl Acorda **SECONDED** the motion and it **PASSED 5 FOR**, Raed Muslimani **ABSENT**, Kevin McKernin **AGAINST**.

Jim Carlson **MOVED** to come out of executive session at 8:53 P.M. Diane Bayless **SECONDED** the motion and it **PASSED 6 FOR**, Raed Muslimani **ABSENT**.

Kevin McKernin **MOVED** to approve three account write-offs as uncollectible in the amount of \$1,897.21 as advised by legal counsel. Diane Bayless **SECONDED** the motion and it **PASSED 6 FOR**, Raed Muslimani **ABSENT**.

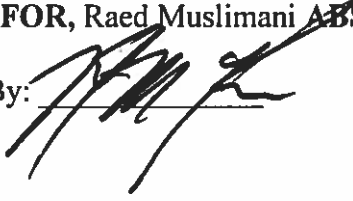
The board approved two payment plans for delinquent homeowners as recommended by legal counsel.

The board decided to waive a returned check fee as requested by a homeowner.

ADJOURNMENT

Karl Acorda **MOVED** to adjourn the meeting. Diane Bayless **SECONDED** the motion and it **PASSED 6 FOR**, Raed Muslimani **ABSENT**. The meeting was adjourned at 9:00 p.m.

Submitted By: _____

A handwritten signature in black ink, appearing to be 'Karl Acorda', written over a horizontal line.