

SUGARLAND RUN HOMEOWNERS ASSOCIATION, INC
BOARD OF DIRECTORS WORKING MEETING
December 20, 2017

CALL TO ORDER

The working meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on December 20, 2017 at 6:30 p.m. in the Office Building. Raed Muslimani presided. It was noted that a quorum was present.

Present: Raed Muslimani, President
Karl Acorda, Vice President
Rebecca Thomas, Treasurer
Kevin McKernin, Secretary
Arnaldo Irizarry, Director
Diane Bayless, Director
Jorge Frapiccini, Director
Jimmy O'Connor, Director
Gabriela Garza, Sequoia Management
Amber Bricker, Sequoia Management

Absent: Johnny El Zein, Director

APPROVAL OF AGENDA

Rebecca Thomas **MOVED** that the agenda be approved as amended. Kevin McKernin **SECONDED** the motion and it **PASSED 8 FOR, 1 ABSENT**.

APPROVAL OF MINUTES

Rebecca Thomas **MOVED** that the minutes from December 6, 2017 be approved as written. Jimmy O'Connor **SECONDED** the motion and it **PASSED 8 FOR, 1 ABSENT**.

RESIDENT FORUM

None

MANAGER'S REPORT

- *Management informed the BOD that all the equipment is being unpacked into the new garage; the power is still not finished but will be completed soon.
- *Management notified the BOD that the Potomac View Fence was hit by another car and they are working to get restitution for the damage.
- *Management informed the BOD that Metro Recreation has started to repair the tot lots; the BOD will be updated as the work progresses.

DIRECTOR'S REPORT

- *Diane Bayless informed the BOD that she will email the list of arborists she has compiled to the BOD for review.
- *Karl Acorda asked management to make sure all the Puppy Mitt stations are fully stocked for the upcoming holiday weekend.
- *Jimmy O'Connor asked management if they have received any status updates from Loudoun County Storm Water Management about when the cracked storm drain on Greenfield Court will be repaired. He asked management to contact Premier Turf and Landscaping about removing the cages off the trees the HOA planted. He also informed the BOD of a request for an Eagle Scout Pack to gain access to an HOA trail head for an Eagle Scout project.

STORM
TRAIL

*Jorge Frapiccini notified management about two snow plow trucks and one trailer on Sugarland Run Drive.

*Raed Muslimani informed the BOD that Karl Acorda and himself have updated the SRHOA Facebook page about the upcoming office closures. He also asked the BOD to remind their neighbors that the Resident Survey will be live through January 2018.

NEW BUSINESS

*Kevin McKernin **MOVED** to approve the proposal from Home Service Doctors to repair a broken water pipe in the Community Center in the amount of \$8,872.00. Jimmy O'Connor **SECONDED** the motion and it **FAILED 8 AGAINST, 1 ABSENT**.

*The BOD opted to file an insurance claim to have the broken water pipe repaired in the Community Center.

*The BOD discussed reviewing the budget from the previous five years as well as other HOA's legal costs to compare to the 2018 legal costs.

OLD BUSINESS

*Raed Muslimani informed the BOD he is taking over CAC responsibilities in the interim and has scheduled a Planning Meeting on January 25, 2018 to discuss the 2018 events.

*Raed Muslimani notified the BOD that he setup a Mail Chimp account for the HOA to collect emails through the website and will be testing this by sending it to board members first.

ANNOUNCEMENT OF NEXT MEETING:

January 3, 2018 at 6:30 p.m.

EXECUTIVE SESSION

*Rebecca Thomas **MOVED** to go into Executive Session at 7:23 p.m. to discuss personnel matters. Diane Bayless **SECONDED** the motion and it **PASSED 6 FOR, 2 OPPOSED, 1 ABSENT**.

*Kevin McKernin **MOVED** to come out of Executive Session at 8:00 p.m. Jimmy O'Connor **SECONDED** the motion and it **PASSED 8 FOR, 1 ABSENT**.

ADJOURNMENT

Kevin McKernin **MOVED** to adjourn the meeting. Diane Bayless **SECONDED** the motion and it **PASSED 8 FOR, 1 ABSENT**. The meeting was adjourned at 8:01 p.m.

Submitted By: 