

SUGARLAND RUN HOME OWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING

December 6, 2017

CALL TO ORDER

The regular meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on December 6, 2017 at 6:32 p.m. in the Community Center. Raed Muslimani presided. It was noted that a quorum was present.

Present: Raed Muslimani, President
Kevin McKernin, Secretary
Diane Bayless, Director
Jimmy O'Connor, Director
Arnaldo Irizarry, Director
Gabriela Garza, Sequoia Management
Amber Bricker, Sequoia Management

Absent: Rebecca Thomas, Treasurer
Karl Acorda, Vice President
Johnny El Zein, Director
Jorge Frapiccini, Director

APPROVAL OF AGENDA

Kevin McKernin **MOVED** that the agenda be approved as written. Diane Bayless **SECONDED** the motion and it **PASSED 5 FOR, 4 ABSENT**.

APPROVAL OF MINUTES

Kevin McKernin **MOVED** that the minutes for November 15, 2017 be approved as written. Arnaldo Irizarry **SECONDED** the motion and it **PASSED 5 FOR, 4 ABSENT**.

RESIDENT FORUM

None

MANAGER'S REPORT

- *Management updated the BOD on the progress of the new garage; all the construction has been completed and the electrical just needs to be finished.
- *Management informed the BOD that the Potomac View Fence was hit by a car and they are working with the Sheriff's Office to get restitution for the damages.
- *The board was informed of the following CAC events:
December 9th, 2017 – Breakfast with Santa

DIRECTOR'S REPORT

- *Diane Bayless notified the BOD that she compiled a list of arborists for tree removal; she will reach out to the arborists and bring the list to the next meeting.
- *Jimmy O'Connor asked management to inspect the entrance sign.
- *Kevin McKernin reminded the BOD that Breakfast with Santa is December 9, 2017 at 9 a.m.; he encouraged board members to attend and bring a toy for Toys for Tots.

NEW BUSINESS

- *The BOD discussed receiving input from residents for the replacement of the tot lot located at 200 Greenfield Court. The BOD opted to have potential contractors attend a meeting and allow residents to also come to voice their opinions.
- *The BOD reviewed the timeline for the newsletter article deadlines.

*The BOD discussed collecting resident's emails through the website to get information out electronically.

*The BOD decided to get a gift of appreciation for Donna McKernin for her service as Chairperson of the CAC. Raed Muslimani will meet with Donna McKernin to discuss the events for 2018.

*Management will send the Frequently Asked Questions to Kevin McKernin to put on the website.

*A party room rental the first weekend of December failed to fulfill their contractual obligations and the BOD decided to withhold \$250 of their rental deposit.

OLD BUSINESS

*Raed Muslimani informed the BOD that about 120 responses to the 2017 Community Survey have been received. He notified the BOD that the 2017 Community Survey will be live until the end of January 2017.

*The BOD discussed option of implementing policies on community engagement.

ANNOUNCEMENT OF NEXT MEETING

December 20, 2017 at 6:30 p.m.

EXECUTIVE SESSION

None

ADJOURNMENT

Kevin McKernin **MOVED** to adjourn the meeting. Arnaldo Irizarry **SECONDED** the motion and it **PASSED 5 FOR, 4 ABSENT**. The meeting was adjourned at 7:38 p.m.

Submitted By: 