

SUGARLAND RUN HOMEOWNERS ASSOCIATION, INC
BOARD OF DIRECTORS WORKING MEETING
January 17, 2018

CALL TO ORDER

The working meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on January 17, 2018 at 6:30 p.m. in the Office Building. Raed Muslimani presided. It was noted that a quorum was present.

Present:

Raed Muslimani, President
Karl Acorda, Vice President
Rebecca Thomas, Treasurer
Kevin McKernin, Secretary
Arnaldo Irizarry, Director
Diane Bayless, Director
Jorge Frapiccini, Director
Jimmy O'Connor, Director (arrived late)
Johnny El Zein, Director (arrived late)
Gabriela Garza, Sequoia Management
Amber Bricker, Sequoia Management

Others present:

Craig Courtney, Sequoia Management
Deputy Holben, Loudoun County Sherriff's Office

APPROVAL OF AGENDA

Rebecca Thomas **MOVED** that the agenda be approved as written. Kevin McKernin **SECONDED** the motion and it **PASSED 7 FOR, 2 ABSENT**.

APPROVAL OF MINUTES

Rebecca Thomas **MOVED** that the minutes from January 3, 2018 be approved as written. Karl Acorda **SECONDED** the motion and it **PASSED 7 FOR, 2 ABSENT**.

FINANCIAL REPORT

Rebecca Thomas informed the BOD that they ended the year with a surplus. She also notified the BOD that the legal fees and reimbursements for collections in 2017 were comparable to previous years and to other HOAs.

RESIDENT FORUM

Glory Barbaris attended the meeting to express her interest in the open Chair position on the Community Activities Committee.

A homeowner and Deputy Holben informed the BOD of a potential Townhall Meeting to educate parents and children about child safety after school due to a recent incident on a Sugarland Run trail involving a young girl. Deputy Holben informed the BOD that the Sheriff's office has had increased foot patrols on the trails throughout the community since the incident.

A homeowner requested to put a soap collection box at the office for the organization Supporting A Community with Kindness (S.A.C.K.).

MANAGER'S REPORT

*Management informed the BOD that the work on the broken pipe in the community center has begun and insurance said that the check should be received soon. While the first pipe was being fixed they

determined that there is another broken pipe. Management has already been in contact with the insurance to file a claim for the second broken pipe.

*Management notified the BOD that the garage passed the final County inspection; Stonehill Company is going to have the dumpster and fence moved next to the garage when the temperature warms up.

DIRECTOR'S REPORT

Rebecca Thomas informed the BOD that a homeowner came into the office to apologize to the staff after reading the Civility article in the January 2018 Newsletter.

Jimmy O'Connor notified the BOD that he is still waiting on a response from VDOT regarding the damaged storm drains; he has a meeting with Supervisor Volpe next week and will address this with her then.

NEW BUSINESS

*Craig Courtney, Executive Vice President for Sequoia Management, attended the meeting and informed the BOD about the new features with the account system effective as of January 1, 2018.

*Kevin McKernin **MOVED** to approve the proposal from Wacker Plumbing to install a water heater in the Office Building in the amount of \$1,643.00. Karl Acorda **SECONDED** the motion and it **PASSED 9 FOR, 0 ABSENT**.

OLD BUSINESS

*Raed Muslimani informed the BOD that the staff and BOD members have all tested the email automations and it worked on all devices and operating systems. Once Kevin McKernin integrates the plugin on the website Sugarland Run residents will be able to subscribe to the email automations.

*Kevin McKernin **MOVED** to approve the proposal from Long Fence to repair a section of the Potomac View Fence in the amount of \$2,713.00. Karl Acorda **SECONDED** the motion and it **PASSED 9 FOR, 0 ABSENT**.

*The BOD reviewed three tot lots companies previous work and narrowed it down to two companies and will be inviting those two companies to attend an upcoming BOD meeting to further discuss the replacement of the tot lot located at 200 Greenfield Court.

*The BOD discussed obtaining a separate credit card for the Community Activities Committee.

ANNOUNCEMENT OF NEXT MEETING:

February 7, 2018 at 6:30 p.m.

EXECUTIVE SESSION

None

ADJOURNMENT

Kevin McKernin **MOVED** to adjourn the meeting. Rebecca Thomas **SECONDED** the motion and it **PASSED 9 FOR, 0 ABSENT**. The meeting was adjourned at 8:02 p.m.

Submitted By: 