

SUGARLAND RUN HOME OWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING

February 6, 2019

CALL TO ORDER

The regular meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on February 6, 2019 at 6:30 p.m. in the Community Center. Raed Muslimani presided. It was noted that a quorum was present. Raed Muslimani informed everyone in attendance that the meeting was being broadcasted and recorded.

Present: Raed Muslimani, President
Karl Acorda, Vice President
Sonia Ballinger, Secretary
Diane Bayless, Treasurer
Jorge Frapiccini, Director
Glenys Wright, Director
Arnaldo Irizarry, Director
Gabriela Garza, Sequoia Management
Amber Bricker, Sequoia Management

Absent: Jimmy O'Connor, Director

APPROVAL OF AGENDA

Karl Acorda **MOVED** that the agenda be approved as written. Arnaldo Irizarry **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT.**

APPROVAL OF MINUTES

Diane Bayless **MOVED** that the minutes for January 16, 2019 be approved as amended. Karl Acorda **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT.**

RESIDENT FORUM

- A resident asked the BOD about the ARC violation escalation process. He also inquired on how the BOD determines the budget and dues for a given year.
- Dianna Acorda provided the BOD with an update on the January 2019 CAC meeting. She asked the BOD for input on how to navigate external groups and club's involvement with CAC sponsored events. She also asked to change the CAC meeting time to 7-8 p.m.

MANAGER'S REPORT

- Management notified the BOD that SETEC submitted a proposal to install an additional camera at the tot lot located at 200 Greenfield Court due to the most recent graffiti vandalism.
- Management informed BOD that Nikki Daruwala from Loudoun Literacy Council will be in attendance to speak with the BOD.
- Management notified the BOD that the RFP for the maintenance of Willow Lake has been included for their review.
- Management informed the BOD that another homeowner requested that a light shield be installed. That light shield has been ordered and the shields from previous requests are being installed this week.
- Management notified the BOD of a request from a homeowner to have the stumps along Sugarland Run Drive (behind Abbey Circle) removed.
- Management informed the BOD of the following events:
 - Easter Egg Hunt – March 31, 2019

DIRECTOR'S REPORT

- Diane Bayless notified the BOD that she spoke with Jennifer Brady from the Loudoun County Pediatric Obesity Coalition and Loudoun County Health Department and confirmed that March 31, 2019 will work for the temporary Storybook Trail.
- Raed Muslimani asked the BOD for their input on implementing a data analytics tool to track complaints and request made to the office. He will investigate options and get back to the BOD with more information.
- Sonia Ballinger thanked the BOD for the use of the building for the Sugarland is Stitchin club. She notified the BOD and management of overflowing trashcans in the community. She asked if lights could be installed at the marquee board on S. Cottage Road. She also requested keys to the buildings.

NEW BUSINESS

- The BOD reviewed a proposal from SETEC to install an additional camera at the tot lot located at 200 Greenfield Court. The BOD requested that management have a full assessment done to determine the number of cameras and placements of cameras to have the entire tot lot under surveillance.
- Nikki Daruwala with the Loudoun Literacy Council attended the meeting to see if the BOD was interested in partnering to hold English (ESL) Classes in the community. The BOD will discuss this further at the next meeting.

OLD BUSINESS

- The BOD reviewed the RFP for a new lake management company to take over maintenance of Willow Lake.

ANNOUNCEMENT OF NEXT MEETING

February 20, 2019 at 6:30 p.m.

EXECUTIVE SESSION

None

ADJOURNMENT

Diane Bayless **MOVED** to adjourn the meeting. Jorge Frapiccini **SECONDED** the motion and it **PASSED 7 FOR, 1 ABSENT**. The meeting was adjourned at 7:57 p.m.

Submitted By: 