

SUGARLAND RUN HOMEOWNERS ASSOCIATION, INC
BOARD OF DIRECTORS WORKING MEETING
March 20, 2019

CALL TO ORDER

The working meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on March 20, 2019 at 6:30 p.m. in the Community Center. Raed Muslimani presided. It was noted that a quorum was present. Raed Muslimani notified all in attendance that the meeting was being broadcasted.

Present: Raed Muslimani, President
Karl Acorda, Vice President
Diane Bayless, Treasurer
Arnaldo Irizarry, Director
Glenys Wright, Director
Dave Webster, Director (appointed during meeting)
Amber Bricker, Sequoia Management
Gabriela Garza, Sequoia Management

Absent: Jimmy O'Connor, Director
Jorge Frapiccini, Director
Sonia Ballinger, Secretary

APPROVAL OF AGENDA

Karl Acorda **MOVED** that the agenda be approved as amended. Arnaldo Irizarry **SECONDED** the motion and it **PASSED 5 FOR, 3 ABSENT**.

APPROVAL OF MINUTES

Diane Bayless **MOVED** that the minutes from March 6, 2019 be approved as written. Glenys Wright **SECONDED** the motion and it **PASSED 5 FOR, 3 ABSENT**.

RESIDENT FORUM

- A resident asked the BOD for an update on what action was being taken on evaluating the ARC Inspector's work. He also gave the BOD feedback on the verbiage of the ARC violation letters that are sent to homeowners. Additionally, he reported a rusted trashcan blocking the pathway behind his house.
- A resident addressed the BOD about various improvements she would like to see in the community. These included decreasing or getting rid of the newsletter, having one uniform trash removal company for the community, and amending the bylaws to make these changes.

MANAGER'S REPORT

- Management notified the BOD that the amount of the Sugarland Run Dolphins Sponsorship should be discussed.
- Management informed the BOD that Dave Webster is in attendance to discuss his interest in joining the BOD.
- Management notified the BOD that four proposals to replace the Office Building siding have been included for their review.
- Management informed the BOD that all the edits have been made to the pool rules and are ready for the BOD's approval.
- Management notified the BOD that the ARC Inspection's work has been evaluated and they will continue to do quality checks of inspections.

- Management informed the BOD that the price of the Memorial Bench for Alicia Winterbottom has been included for their review.
- Management notified the BOD that a further discussion regarding the Loudoun Literacy Council hosting English classes in the community still needs to be had.
- Management informed the BOD that a meeting with Deputy Holben and a representative from SETEC was held to discuss the installation and placement of security cameras at the Greenfield Tot lot.
- Management notified the BOD that Sergeant Bressler and Deputy Christman sent over an article that they would like to include in the newsletter and stated they could provide an article quarterly.
- Management informed the BOD that the type of cloud service they are interested in should be discussed.
- Management informed the BOD of the following CAC events:
 - Easter Egg Hunt – March 31, 2019

DIRECTOR'S REPORT

- Glenys Wright notified management that she received the ongoing contracts via email, but the Common Ground Maintenance contract wasn't included.
- Diane Bayless asked management if Premier Turf and Landscaping went back out this year to the structural pruning of the newly planted trees that they were unable to complete last year. She also requested that management get an update on the stream restoration project from Loudoun County.
- Raed Muslimani invited Dave Webster to share his interest in filling the open BOD seat.
 - Diane Bayless **MOVED** to appoint Dave Webster to the fill the open Sugarland Run Homeowners Association Board of Directors seat. Karl Acorda **SECONDED** the motion and it **PASSED 5 FOR, 3 ABSENT**.
- Dave Webster asked management for an update on the damaged trail behind 1 Pheasant Run Court.

EXECUTIVE SESSION

- Karl Acorda **MOVED** to go into Executive Session at 7:21 p.m. to discuss legal and personnel matters. Arnaldo Irizarry **SECONDED** the motion and it **PASSED 6 FOR, 3 ABSENT**.
- Diane Bayless **MOVED** to come out of Executive Session at 7:41 p.m. Karl Acorda **SECONDED** the motion and it **PASSED 6 FOR, 3 ABSENT**.

NEW BUSINESS

- The BOD tabled the discussion regarding the Sugarland Run Dolphin Swim Team Sponsorship until a future meeting.
- The BOD appointed Dave Webster to the open BOD seat under Director's Report.

OLD BUSINESS

- The BOD reviewed the four proposals for new siding at the Office Building. They will review the proposal further and discuss at a future meeting.
- Karl Acorda **MOVED** to approve the amended pool rules to be effective March 20, 2019. Dave Webster **SECONDED** the motion and it **PASSED 6 FOR, 3 ABSENT**.
- Management provided an update to the BOD regarding the ARC Inspector's inspection and will continue to update the BOD on the quality of inspections at future meetings. The BOD asked management to be more descriptive on the letters when noting the violation and to include an email address where pictures can be obtained.
- Karl Acorda **MOVED** to approve the purchase of a memorial bench not to exceed \$2,000.00. Dave Webster **SECONDED** the motion and it **PASSED 6 FOR, 3 ABSENT**.
- The BOD tabled the discussion regarding Loudoun Literacy Council hosting English classes in the community until a future meeting.
- The tabled the approval of the security cameras at the Greenfield Tot Lot until they can meet with a

representative from SETEC to further discuss the types of cameras.

- The BOD decided to include an article in the newsletter from Sergeant Bressler and Deputy Christman quarterly.
- The BOD discussed cloud service options for the office and asked management to obtain more information about various types of services.

ANNOUNCEMENT OF NEXT MEETING

April 3, 2019 at 6:30 p.m.

ADJOURNMENT

Karl Acorda **MOVED** to adjourn the meeting. Diane Bayless **SECONDED** the motion and it **PASSED 6 FOR, 3 ABSENT**. The meeting was adjourned at 8:23 p.m.

Submitted By: _____

