

SUGARLAND RUN HOME OWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING

March 6, 2019

CALL TO ORDER

The regular meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on March 6, 2019 at 6:30 p.m. in the Community Center. Raed Muslimani presided. It was noted that a quorum was present. Raed Muslimani informed everyone in attendance that the meeting was being broadcasted and recorded.

Present: Raed Muslimani, President
Sonia Ballinger, Secretary (arrived late)
Diane Bayless, Treasurer
Jorge Frapiccini, Director
Jimmy O'Connor, Director
Glenys Wright, Director
Arnaldo Irizarry, Director
Gabriela Garza, Sequoia Management
Amber Bricker, Sequoia Management

Absent: Karl Acorda, Vice President

APPROVAL OF AGENDA

Jimmy O'Connor **MOVED** that the agenda be approved as amended. Jorge Frapiccini **SECONDED** the motion and it **PASSED, 6 FOR, 2 ABSENT.**

APPROVAL OF MINUTES

Diane Bayless **MOVED** that the minutes for February 6, 2019 be approved as written. Arnaldo Irizarry **SECONDED** the motion and it **PASSED, 6 FOR, 2 ABSENT.**

RESIDENT FORUM

- Dianna Acorda asked the BOD for clarification on the CAC involvement with the Storybook Trail and asked to have direct communication with Jennifer Brady regarding the Storybook Trail at the Easter Egg Hunt.
- A resident asked the BOD when meeting minutes are available to the residents. He informed the BOD that he attended the ARC meeting and was instructed to direct his questions to the BOD rather than the ARC. He also requested that the BOD should do a quality check of the ARC Inspectors work.

DIRECTOR'S REPORT

- Glenys Wright asked when the landscaping and pool contracts end. Management to email the BOD all the ongoing contracts.
- Jorge Frapiccini request the status of the memorial bench for Alicia Winterbottom. Jimmy O'Connor will provide an update to the BOD via email. He also asked management if Deputy Holben is no longer attending meetings and if another officer could possibly attend the meetings. He informed the BOD that he asked Sergeant Matt Bressler if he could possibly write an article for the newsletter.
- Sonia Ballinger informed the BOD that the light across from the marquee board on S. Cottage Road is very dim.

MANAGER'S REPORT

- Management notified the BOD that they will need to further discuss Loudoun Literacy offering classes in the community.

- Management informed BOD that SETEC has submitted a proposal to install additional cameras at the tot lot located at 200 Greenfield Court.
- Management notified the BOD that the Sugarland Run Dolphins will be in attendance to discuss the upcoming swim season.
- Management informed the BOD that there are more trash cans in the community that need to be replaced.
- Management notified the BOD that examples of surveillance monitoring signage for Greenfield Tot Lot have been included for their review.
- Management informed the BOD that the NAS device used in the office was corrupted, the data stored on it was retrieved but a new NAS device will need to be purchased.
- Management notified the BOD that fire sprinkler backflow in the Community Center failed inspection and needs to be rebuilt and a proposal has been included.
- Management informed the BOD that all the previous edits to the pool rules have been completed and will be emailed to the BOD, and to send management of any additional edits before the next meeting.
- Management notified the BOD that two proposals for siding at the Office Building have been obtained and the final proposal should be received by the next meeting.
- Management informed the BOD of the following events:
 - Easter Egg Hunt – March 31, 2019

OLD BUSINESS

- The BOD decided to table the discussion regarding Loudoun Literacy holding English classes in the community until the next meeting.
- Sonia Ballinger **MOVED** to approve the proposal to install new cameras at the Greenfield Tot Lot in the amount of \$7,591.28. Diane Bayless **SECONDED** the motion.
Diane Bayless **MOVED** to table the open motion. Sonia Ballinger **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT**. Management to talk to insurance, the community policing officer, and SETEC and provide more information on the cameras at the next meeting.

NEW BUSINESS

- The BOD and Jennifer Heffern, the Sugarland Run Dolphin's Manager, discussed the upcoming 2019 swim team season.
- Sonia Ballinger **MOVED** to approve the purchase of five common area trash cans in the amount of \$2,309.85. Jimmy O'Connor **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT**.
- The BOD review surveillance monitoring signage that will be installed at the Greenfield Tot Lot and requested that two signs be installed.
- Sonia Ballinger **MOVED** to approve the purchase of an 8TB NAS Device not to exceed the amount of \$618.73. Arnaldo Irizarry **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT**.
- Sonia Ballinger **MOVED** to approve the proposal from Backflow Technology to rebuild, test and certify one 4" Ames 2000 SS backflow assembly in the amount of \$730.00. Jimmy O'Connor **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT**.

ANNOUNCEMENT OF NEXT MEETING

March 20, 2019 at 6:30 p.m.

EXECUTIVE SESSION

- Jimmy O'Connor **MOVED** to go into Executive Session to discuss BOD Legal Hearings at 8:32 p.m. Arnaldo Irizarry **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT**.
- Diane Bayless **MOVED** to come out of Executive Session at 8:53 p.m. Sonia Ballinger **SECONDED** the motion and it **PASSED, 7 FOR, 1 ABSENT**.

ADJOURNMENT

Jimmy O'Connor **MOVED** to adjourn the meeting. Diane Bayless **SECONDED** the motion and it **PASSED 7 FOR, 1 ABSENT**. The meeting was adjourned at 8:54 p.m.

Submitted By: _____

A handwritten signature in dark ink, appearing to be 'JD', written over a horizontal line.