

SUGARLAND RUN HOME OWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
May 1, 2019

CALL TO ORDER

The regular meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on May 1, 2019 at 6:30 p.m. in the Community Center. Raed Muslimani presided. It was noted that a quorum was present. Raed Muslimani informed everyone in attendance that the meeting was being broadcasted and recorded.

Present: Raed Muslimani, President
Karl Acorda, Vice President
Diane Bayless, Treasurer
Sonia Ballinger, Secretary
Dave Webster, Director
Gabriela Garza, Sequoia Management
Amber Bricker, Sequoia Management

Absent: Arnaldo Irizarry, Director
Jorge Frapiccini, Director
Jimmy O'Connor, Director
Glenys Wright, Director

APPROVAL OF AGENDA

Diane Bayless **MOVED** that the agenda be approved as written. Karl Acorda **SECONDED** the motion and it **PASSED, 5 FOR, 4 ABSENT.**

APPROVAL OF MINUTES

Diane Bayless **MOVED** that the minutes from April 17, 2019 be approved as written. David Webster **SECONDED** the motion and it **PASSED, 5 FOR, 4 ABSENT.**

RESIDENT FORUM

- A resident raised his concerns with the BOD regarding ongoing parking issues on townhouse VDOT streets and requested that the HOA BOD work in connection with the THOA BOD to address the concerns. He suggested that VDOT and Supervisor Volpe be contacted to install no parking signs near the entrances to parking lots to create better visibility and access for emergency vehicles.

DIRECTOR'S REPORT

- Sonia Ballinger asked the BOD why the tot lot behind Pheasant Run Court was removed years ago and if it could be replaced. She informed the BOD that the split rail fence near W. Meadowland Lane was never fully removed. She also notified the BOD that there are lights out on Sugarland Run Drive across from Park Hill Lane.

MANAGER'S REPORT

- Management notified the BOD the Temporary Right-of-Entry Agreement submitted by Loudoun County has been included for their review.
- Management informed the BOD that Premier Turf and Landscaping has submitted two proposals to remove trees.
- Management notified the BOD that the draft audit has been included for their review.
- Management informed the BOD that Diane Bayless has an updated regarding Loudoun Literacy hosting English classes in the community.
- Management notified the BOD that the additional information requested from the website management companies was obtained.

- Management informed the BOD that an update will be provided regarding the proposals to replace the office building siding.
- Management notified the BOD that Segan, Mason & Mason drew up a letter to have the website released to the Association.
- Management informed the BOD of a request for a temporary pool pass.
- Management notified the BOD of the following date:
 - Pool pass hours start on May 1, 2019

NEW BUSINESS

- The BOD reviewed the Temporary Right-of-Entry Agreement submitted by Loudoun County and agreed to it.
- Sonia Ballinger **MOVED** to approve the proposal from Premier Turf and Landscaping to flush cut and remove one dying tree located behind 112 Sugarland Run Drive. Karl Acorda **SECONDED** the motion and it **PASSED, 5 FOR, 4 ABSENT.**
- The BOD discussed a proposal to have a felled tree removed from the lake; the BOD will discuss this further at the next meeting.
- The BOD reviewed the draft audit.

RESIDENT FORUM

- Two residents informed the BOD of bamboo encroaching on their property from common area and requested that it be removed.

OLD BUSINESS

- The BOD discussed a proposal from Loudoun Literacy to host English classes in the community. The BOD will discuss this further at a future meeting.
- The BOD was provided updates on the various website management companies reviewed at the last meeting and will determine the company they want to move forward with at the next meeting.
- The BOD reviewed the proposals submitted to have the office building siding replaced. The BOD requested that management obtain updated proposals that all have the same scope of work.
- The BOD reviewed the proposal submitted by Brothers Paving & Concrete Corporation to complete trail work throughout the community. The BOD requested that management obtain additional information from the contractor as well as provide the BOD with the trail budget they have this year.

ANNOUNCEMENT OF NEXT MEETING

May 15, 2019 at 6:30 p.m.

ADJOURNMENT

Karl Acorda **MOVED** to adjourn the meeting. Sonia Ballinger **SECONDED** the motion and it **PASSED 5 FOR, 4 ABSENT.** The meeting was adjourned at 8:24 p.m.

Submitted By:

Sonia Ballinger