

SUGARLAND RUN HOMEOWNERS ASSOCIATION, INC
BOARD OF DIRECTORS MEETING
October 7, 2020

CALL TO ORDER

The regular meeting of the Board of Directors of the Sugarland Run Homeowners Association was called to order on October 7, 2020 at 6:30 p.m. Raed Muslimani presided. It was noted that a quorum was present. Raed Muslimani informed everyone in attendance that the meeting was being held virtually via the Zoom platform.

Present:

Raed Muslimani – President
Glenys Wright – Vice President
Jimmy O’Connor – Treasurer
Diane Bayless, Director
Marc Raphael, Director
Dave Webster, Director
Gabriela Garza, Sequoia Management
Lisa Mulloy, Sequoia Management

Absent:

Jorge Frapiccini, Director
Karl Acorda, Director

APPROVAL OF AGENDA

Marc Raphael **MOVED** that the agenda be approved as written. Jimmy O’Connor **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

APPROVAL OF MINUTES

Jimmy O’Connor **MOVED** that the minutes from September 16 ,2020 be approved as amended. Diane Bayless **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

RESIDENT FORUM

Jen Heffren is in attendance regarding an email she sent and would like the Board to take her request to be appointed to the vacant seat on the Board of Directors into consideration.

DIRECTOR’S REPORT

Marc Raphael questions whether plants should be installed around the dumpster enclosure,

the trail around the community center, erosion issues, the action items list and the homeowner list provided by legal.

Glenys Wright has questions about the return date for the two outstanding RFP's, would like the Lake Management RFP put on the next meeting agenda, and would like management to keep the Board updated on the inspection of the foot bridge, the office exterior renovation and provide an update on the tree removal project in the next manager's report.

MANAGER'S REPORT

Management provided the BOD with a proposal for tree work near 233 W Meadowland.

Management provided the BOD with an update on the electrical boxes located within the community.

Management provided the BOD with an update on the swim team shed location and mapping of electrical breakers.

Management provided the BOD with an update on the vine removal proposal from Premier Landscaping

Management advised the BOD the gathering of addresses for the Dominion electrical boxes is ongoing and should be complete in the next week or so.

Management advises that a printer, software and laptop has purchased by Sequoia Management for use at a home office.

NEW BUSINESS

The Annual Meeting date has been changed from November 11, 2020 to November 12, 2020 due to the Holiday and this will be updated on the website.

Glenys Wright **MOVED** to approve the proposal reference # 10589 dated 8/17/2020 from Premier Turf and Landscaping to flush cut and remove 1 dead tree at 233 W Meadowland for a cost of \$395, and to trim out dead branches on six trees located at 233-235 W Meadowland at a cost of \$1,495 at a total cost of \$1890.

Jimmy O'Connor **MOVED** to amend the motion by removing the wording " to flush cut and remove 1 dead tree at 233 W Meadowland for a cost of \$395, and". Diane Bayless **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

Glenys Wright **MOVED** approve the motion, as amended, and to approve the proposal reference # 10589 dated 8/17/2020 from Premier Turf and Landscaping to trim out dead branches on six trees located at 233-235 W Meadowland at a total cost of \$1,495. Jimmy O'Connor **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

Glenys Wright **MOVED** to approve the 2nd Amendment to the Bylaws regarding Remote

Meetings, effective October 7, 2020. Diane Bayless **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

OLD BUSINESS

COVID response and the opening of the office phase two is discussed. The office is now open Mondays and Fridays from 8:00 am until 5 pm. Homeowners are encouraged to make appointments for in person assistance.

The amendment of documents process is discussed. Material was mailed out October 1, 2020.

The Board entered Executive Session at 8:07 pm

The Board exited Executive Session at 8:38 pm.

Glenys Wright **MOVED** approve the appointment of Jen Heffern to the vacant Board of Directors position for the term ending November 2021. Diane Bayless **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

Glenys Wright **MOVED** approve writing off bad debt per legal recommendation dated March 4, 2020 at a total cost of \$227.81. Jimmy O'Connor **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

ANNOUNCEMENT OF NEXT MEETING

Board Meeting October 21, 2020 at 6:30 pm

ADJOURNMENT

Jimmy O'Connor **MOVED** to adjourn the meeting. Marc Raphael **SECONDED** the motion and it **PASSED 6 For, 2 Absent.**

The meeting was adjourned at 8:43 pm.

Submitted By: _____