



# Sugarland Run Townhouse Owners Association, Inc.

## Administrative Resolution No. 4

### Special Resolutions Process for Adopting Special Resolutions

WHEREAS, Article VI, Section 1(c) of the Bylaws assigns to the Board of Directors ("Board") the powers and duties necessary for the administration of the affairs of the Association; and

WHEREAS, the Board deems it necessary to establish procedures for adopting and recording Special Resolutions of the Board.

NOW, THEREFORE, BE IT RESOLVED THAT the following guidelines for Special Resolutions are hereby adopted:

A. The proposed Special Resolution shall be read and acted upon in any regular or special meeting of the Board. To be adopted, a Special Resolution must receive the affirmative votes of a majority of the Board members present and voting at the meeting.

B. An executed copy of the full resolution shall be placed in Section III of the Book of Resolutions and shall be attached to the Minutes of the meeting at which it was adopted.

SUGARLAND RUN TOWNHOUSE  
OWNERS ASSOCIATION, INC.

By: \_\_\_\_\_

*David E. Meier*  
David E. Meier, President  
Board of Directors

I hereby certify that the foregoing Resolution was duly-adopted at a regular meeting of the Board of Directors of the Sugarland Run Townhouse Owners Association, Inc., this 10 day of July, 1996.

*James O'Rourke*  
James O'Rourke, Secretary  
Board of Directors



# Sugarland Run Townhouse Owners Association, Inc.

## Resolution Action Sheet

Resolution Type: Administrative No.: 4

Pertaining to: Process for Adopting Special Resolutions

Duly adopted at a meeting of the Board of Directors held on 10 July 1996

Motion by: Byron Dunn Seconded by: Jim O'Rourke

Vote:

Yes

No

Abstain

Absent

David E. Meier  
David E. Meier, President

Byron A. Dunn  
Byron A. Dunn, Vice President

James O'Rourke  
James O'Rourke, Secretary

Marie Thomen, Treasurer

Joan Scarbrough, Director

Brian Burke, Director

Keith Stanger, Director

Michael Thaggard, Director

Eva Adams, Director

Attest:

James O'Rourke, Secretary

File:

Book of Minutes - 1996

Book of Resolutions:

Policy

Administrative

Special

General

Resolution Effective: 10 July, 1996.

Book No.

Page No.