

SUGARLAND RUN TOWNHOUSE OWNERS' ASSOCIATION, INC.

PARKING POLICY RESOLUTION NO. 001-2024

RULES, REGULATIONS, AND ENFORCEMENT GOVERNING PARKING

WHEREAS, Article V, Section 1 of the Bylaws of the Sugarland Run Townhouse Owners Association, Inc. (hereinafter referred to as, the "Association"), states that the affairs of the Association shall be governed by the Board of Directors; and

WHEREAS, Section 55.1-1819 of the Virginia Property Owners' Association Act ("Act") establishes the Association's authority to adopt, publish, and enforce rules and regulations pertaining to the use of the Common Area; and

WHEREAS, Article VI, Section 1(a) of the Bylaws empowers the Board of Directors to adopt rules and regulations governing the use of the off-street parking area and facilities and to establish penalties for the infraction thereof; and

WHEREAS, Article XVI, Section 1 through 3 of the Bylaws provides general guidelines for parking on the off-street parking areas and state that trailers, boats, recreational vehicles and commercial vehicles shall be parked only in the outer lying spaces of the parking areas; and

WHEREAS, Loudoun County has notified the Association that the Revised 1993 Loudoun County Zoning Ordinance ("Zoning Ordinance") governs parking in the Common Area parking spaces, off-street parking and parking on the Lots; and

WHEREAS, the Zoning Ordinance prohibits parking Major Recreational Equipment, such as travel trailers, pickup campers, motorized dwellings, tent trailers, boats and boat trailers, houseboats and the like, and cases or boxes used for transporting such recreational equipment, whether occupied by such equipment or not, in the Common Area parking spaces (including the reserved parking spaces), off-street parking and parking on the Lots; and

WHEREAS, the 1993 Loudoun County Zoning Ordinance provides that the parking or storage of a commercial vehicle, or a container constructed for the transportation of cargo is prohibited in the Common Area parking spaces, off-street parking and parking on the Lots; and

WHEREAS, Article IX of the Declaration requires the Association to permanently assign two automobile parking spaces to each Lot, which shall be as near and convenient to said Lots as reasonably possible; and

WHEREAS, Article XVI of the Declaration provides that the Association shall be responsible for the maintenance and repair of all roadways and driveways included in the Common Area; and

WHEREAS, Article I, Section (k) "Parking Space" of the Declaration provides that fee simple title to such parking space shall pass with the title of the Lot to which the particular parking space is designated; and

WHEREAS, in order to ensure equitable parking arrangements and compliance with the Loudoun County Zoning Ordinance, as well as to maintain and preserve the appearance of the community, the Board of Directors has determined it is in the best interests of the Association, the Lot Owners and residents to promulgate rules regarding parking in the off-street parking areas.

NOW, THEREFORE, BE IT RESOLVED that the following rules are adopted concerning parking in the common area parking areas, off-street parking, and parking on the Lots hereafter referred to as off-street parking areas. This Resolution is intended to and hereby supersedes and replaces all previous rules related to parking.

I. GENERAL POLICY

A. Definitions

1. The term "resident" includes resident owners and their families, as well as tenants.
2. The term "off-street parking area" as used in this document, refers to the off-street parking areas where spaces are marked with either numbers or "visitor" in the Sugarland Run townhouse development. These parking areas may be part of the Common Area and are maintained by the Sugarland Run Townhouse Owners Association.

B. Resident Parking

1. Each Lot is assigned two (2) parking spaces for vehicles owned by the resident.
2. These assigned parking spaces may only be used for vehicles such as passenger cars, small trucks, and motorcycles. Major Recreational Equipment, such as travel trailers, pickup campers, motorized dwellings, tent trailers, boats and boat trailers, houseboats, and the like, and cases or boxes used for transporting such recreational equipment, whether occupied by such equipment or not, shall not be parked in the Lots Common Area parking spaces (including the reserved parking spaces), off-street parking and parking on the Lots. No Trailers, motorized dwellings, and campers are allowed in the parking lots. Vehicles parked in any off-street parking area or reserved parking spaces may be no more than **twenty-one (21) feet long or nine (9) feet wide**. Pick-up trucks for personal use are permitted but may not exceed the preceding length and width requirements.

C. Visitor Parking

1. Visitor parking consists of those portions of any off-street parking area marked or designated for visitors.

2. Lot owners in good standing (i.e. all assessment dues are current) will receive one (1) VISITOR parking placard after completing a visitor request form, providing a valid issued ID with a property address (tenants are required to provide a current lease with valid ID) and returning it to the property management company. Residents who lose their VISITOR place cards may obtain a replacement for a fee of \$125.00. Any vehicle found to be displaying a VISITOR placard that has been reported as lost, missing, or stolen will be towed at the owner's expense.
**amended by SRTHOA Board of Directors by Motion #7 on February 13, 2013, effective March 1, 2013. **
3. Display of a VISITOR placard does not guarantee visitors a visitor parking space. Access to visitor parking is on a first-come, first-serve basis.
4. Any vehicle parked in a visitor parking space between the hours of midnight to 7:00 AM must display a VISITOR placard hung from the rear-view mirror. Vehicles parked overnight that do not display a VISITOR place card will be towed immediately and without notice at the vehicle owner's risk and expense. *Vehicles parked in a visitor space between the hours of 7:01 AM and 11:59 PM are not required to display a VISITOR placard.*
5. It is the resident's responsibility to advise their guests of the Association's parking regulations and ensure that the VISITOR placard is properly displayed on the visitor's vehicle. If a resident violates any provision of the visitor parking rules, visitor parking privileges may be revoked under Section 55-513 of the Act.
6. Moving vehicles or Pods are allowed overnight with management's prior approval, only. Otherwise, they are not allowed in the parking lots.

D. Resident Parking; Permitted and Prohibited Vehicles

1. All vehicles must be parked legally, entirely within a marked space, be properly licensed, and display current license plates. "Properly licensed" is defined as having a valid state license tag with a current registration sticker (for the state in which the vehicle is registered), a current safety inspection sticker, and a current county personal property tax sticker, if applicable. No unlicensed vehicles of any kind, including but not limited to automobiles, trucks, motorized bicycles, motorcycles, mini-bikes, and go-karts, may be operated on or parked on Association property. Unlicensed vehicles operated, vehicles without current license plates, or vehicles parked on the Property are subject to towing.
2. All vehicles operated or parked within the community must be maintained in an acceptable state of repair so as not to present a hazard or nuisance caused by noise or exhaust emission.
3. No abandoned vehicles shall be allowed in any off-street parking areas within the Association. "Abandoned" shall mean any vehicle that is parked in an unmarked parking area and has not been moved for more than fifteen (15) days, even if it is

properly licensed as defined above. This rule does not apply to properly licensed vehicles owned by a resident and parked in one of their assigned spaces.

4. Motor vehicles, such as passenger vehicles and motorcycles, shall be parked in the paved and marked parking lot areas only. Major Recreational Equipment, such as travel trailers, pickup campers, motorized dwellings, tent trailers, boats and boat trailers, houseboats, and the like, and cases or boxes used for transporting such recreational equipment, whether occupied by such equipment or not, shall not be parked in the Common Area parking spaces (including the reserved parking spaces), off-street parking and parking on the Lots. Unlicensed vehicles or vehicles without current license plates are not permitted to park in this area. No commercial vehicles shall be permitted in the Common Area parking spaces (including the reserved parking spaces), off-street parking, and parking on the Lots. Vehicles in violation are subject to immediate towing. Parking in other areas where access to other off-street parking areas is impeded is also prohibited.
5. Motorcycles may be parked in one of the resident's assigned parking spaces, provided that such motorcycles are properly licensed and are street legal. Two-wheeled motorcycles may be parked in the same space with another vehicle, provided that the motorcycle is parked closest to the curb and in such a manner so as the combined space occupied by both vehicles **does not exceed 21 feet in length as measured from the curb**. Motorcycles with more than two wheels must occupy their own parking space. Except as provided herein, no more than one vehicle is permitted to occupy an assigned parking space.
6. Notwithstanding any other rule in these parking regulations, all parked vehicles, as well as pickup and delivery vehicles, must always provide adequate maneuvering space for all other vehicles in the parking area, as well as any emergency vehicles that may need access to any part of the Property. Any vehicle that is parked to impede the normal flow of traffic on Association Roads, or to prevent the ingress or egress of any other vehicle to or from Visitor parking spaces or any Association Road, or to impede the use of adjacent parking spaces, is subject to immediate towing at the vehicle owner's risk and expense. Commercial trucks, including those with business wraparounds, tow trucks, dump trucks, and any other commercial vehicle that exceeds the weight, size, and passenger carrying capacity under the Revised 1993 Loudoun County Zoning Ordinance, are prohibited.
7. No vehicle may park to block a fire lane or a fire hydrant. Any vehicle parked is subject to immediate towing at the vehicle owner's risk and expense.
8. The Association, its Board of Directors, its employees, and its agents assume no responsibility for the provision of any security for vehicles parked in the parking areas, and disclaim responsibility for the theft of, or damage to: 1) any vehicle parked or operated on Association Property, or 2) its contents, including personal property.
9. The Association reserves the right to hold residents legally responsible for any damage caused to the Association Common Area by the use, repair, or maintenance of their vehicle, including any damage that is the result of negligence.

or violation of these rules and regulations, whether on the part of the Lot Owner, his family, tenants, visitors, invitees, or agents

E. Operation and Repair of Vehicles

1. Minor repairs begun on vehicles parked in an off-street parking area must be completed within 24 hours. Minor repairs refer to repairs such as oil changes, tire changes, and replacing light bulbs.
2. Major repairs, such as engine repairs, transmission work, rear-end overhauls, painting, and similar repairs or work of a similar nature are prohibited. No vehicles may be left unattended on jacks, ramps, or other devices at any time. All vehicles in violation will be tagged giving the owner 24 hours to correct the violation. If the violation is not corrected during the time given the vehicle will be towed at the risk and expense of the owner. No parking spaces are to be used for commercial repair or business (e.g. car wash, detailing, and other such enterprises). No visitor space can be used for any repairs.
3. Operation of any motorized vehicle in the off-street parking areas shall be restricted to paved roadways only. Operation of any motor vehicle in violation of the Code of Virginia, as amended, is prohibited. Consent is hereby given by the Board of Directors of the Sugarland Run Townhouse Owners Association to all appropriate and empowered law enforcement officers to enforce all motor vehicle laws in the streets and off-street parking areas of the Sugarland Run townhouse development.
4. The resident (or the lot owner, if the resident is a tenant) shall be held liable for any and all damages that may occur to the parking area as a result of any vehicle repair undertaken by the resident. This includes any costs of the repair of the area to an acceptable state of condition arising out of damages sustained to the area as a result of negligence, repair operations, or storage of any combustible, dangerous, or otherwise hazardous material, regardless of the type of container.
5. Dumping, disposal, or leaks of oil, grease, or any other chemical, residual substance, or any substance or particles from holding tanks or vehicles of any type, are not permitted in the off-street parking areas.
6. The dumping of motor oil, antifreeze, and other petroleum products into the storm sewers is a direct violation of the State Water Control Law and may lead to civil penalties and cleanup costs for the responsible person(s).
7. Portable basketball hoops and other similar sports equipment that impede the operation of motor vehicles can create a safety hazard for the community and therefore are prohibited within parking areas.

F. Towing Policy

1. Vehicles in violation of any of the rules in sections B, C, and D above will be tagged with a violation notice, and owners will be given ten (10) days (unless otherwise noted) to respond to the notice, at which time, if no adequate response has been received by the management of the Association, the vehicles will be towed.* Owners of towed vehicles are responsible for retrieving them from the towing company and paying the required fee. The name and telephone number of the towing company designated by the Association are published in the Sugarland Run newsletter.
2.

**Amended by SRTHOA Board of Directors by Motion #09-08E on August 12, 2009, effective October 1, 2009.*
3. *Any vehicle that is illegally parked in such a way as to present a safety hazard (for example, parking in a fire lane) or to prevent any other vehicle from maneuvering in the parking area (for example, double-parking or extending beyond 21 (feet) will be subject to immediate towing at the vehicle owner's risk and expense.*
4. The Board of Directors of the Association, and/or its management representative, shall be empowered to authorize the removal of vehicles that violate any of the above-stated rules, as well as any vehicles that violate the Code of Virginia as amended and the Revised 1993 Loudoun County Zoning Ordinance. Such removal is done at the vehicle owner's and/or operator's risk. The owner and/or operator of the vehicle in violation is responsible for any towing and storage charges incurred.
5. Individual residents shall only be empowered to have vehicles removed from the parking spaces assigned to their residence by contacting the towing company designated by the Association. If an Owner or tenant authorizes the towing of a vehicle that should not be towed or removed under the governing documents or these rules, that lot owner or resident shall be held responsible for all resulting costs and shall indemnify the Association from any claims related to the wrongful towing.

G. Remedies

1. The Association reserves the right to exercise all other powers and remedies provided by the Association's Declaration and/or the laws of Virginia and Loudoun County. Additionally, all expenses and/or attorney fees incurred by the Association in enforcing the provisions of this Resolution shall be the sole responsibility of the vehicle's operator/owner.

This Policy Resolution was adopted by the Board of Directors on **April 12, 2024**, and shall supersede any prior or existing Policy Resolutions regarding the Parking Policy.

The Board directs that this Policy Resolution shall be reasonably published or distributed to the Owners.

This Resolution was adopted by the Board of Directors on April 12, 2024.
The effective date of this Resolution is **April 12, 2024.**

Sugarland Run Townhouse Owners Association, Inc.

By: Marit Hughes
Marit Hughes – Board President THOA

ATTEST: Victoria Murcia
Notary

